

KING GEORGE'S CONFERENCE CENTRE

COME AND TRY STOCKWELL'S
BEST KEPT SECRET ...



King George's Conference Centre is conveniently located in Stockwell, just a two minute walk from the tube station.

We cater for all of your conference needs with capacity for 5 to 200 attendees.

We offer a wide variety of menus for your event from sandwiches to canapés and hot buffets. We pride ourselves on using only good quality fresh food, professionally and imaginatively prepared.

40 - 46 Stockwell Road
London, SW9 9ES
0207 501 8027
Conferencing @slymca.org.uk

MENU OPTIONS

Breakfast

Bacon & Sausage Baps	£2.50pp
Continental Breakfast	£3.95pp
Bagel Breakfast	£4.50pp
Fresh Fruit Salad	£1.50pp
Assorted Yogurts	£1.55pp

Light Refreshments & Bakery

Selection of Fresh Pastries	£2.00pp
Selection of Homemade Cakes	£2.00pp
Tea, Freshly Ground Coffee & Homemade Biscuits	£1.65pp
Fresh Juice [1 litre]	£2.25
Still / Sparking Water [1 litre]	£2.25

Sandwich Platters

Favourites £5.00pp

Served on white and brown sliced bread

Egg Mayonnaise with Spring Onions
Prawn Mayonnaise
Tuna & Sweet corn
Mature cheddar cheese & pickle
Ham Salad

Premium £7.50pp

Served on baguettes and a selection of artisan bread with crisps & marinated olives

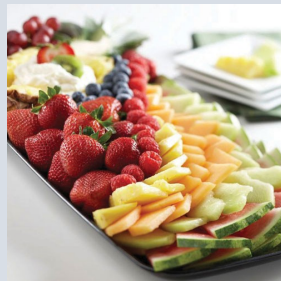
Smoked salmon with capers & cream cheese
Rare roast beef & horseradish
Prawns with a Coriander Mayonnaise
Oven roasted vegetables & goats cheese
Honey Roast Ham , Swiss Cheese & Dijonaise

It's a Wrap £6.50pp

Served in soft tortilla wraps

Chicken Caesar Wrap
Hoisin Duck with spring onion & cucumber
Thai Sweet Chilli Chicken
Veggie Burrito
Chilli Prawn

Fresh Fruit Platter £2.50pp



MENU OPTIONS

Platters

Executive Selection [minimum of 10 people]

£7.50pp

Mini Lamb Samosa
 Mini Vegetable Samosa
 Spanikopita with Spinach and Feta
 Chicken Satay with Peanut Sauce
 Breaded King Prawns
 Roasted Vegetable Kebabs

Pub Combo Selection [minimum of 10 people]

£5.50pp

Potato wedges
 Sticky Chicken Wings
 Breaded Mushrooms
 Onion rings
 Loaded Potato Skins with Sour Cream

Antipasti Platter

£5.00pp

A selection of sliced meats, served with a selection of freshly baked bread with pickle

Ploughman's Platter

£4.50pp

A selection of cheeses served with Seedless Grapes, Biscuits and a variety of Bread

Crudité Platter

£1.50pp

A crunchy mix of carrot batons, peppers, cucumber & baby sweetcorn served with a houmous and a tomato salsa for dipping.



MENU OPTIONS

Buffet Options

Minimum of 20 guests

£12.50pp

Hot Selection (Please choose two options)

Beef or Vegetarian Lasagne with Roasted vegetables and Garlic Ciabatta
Grilled Salmon with a herb crust served with a cream & tarragon sauce
Homemade Chicken & Mushroom Pie with short-crust pastry
Whole Roasted Ham with a honey glaze
Jerk Chicken
Selection of quiches

Sides (Please choose two options)

Seasonal vegetables & new potatoes
Mixed Leaf with Honey Lemon Vinaigrette
Warm Potato Salad
Italian Pasta Salad
Spicy Tomato Salad
Fried Plantains
Rice with Peas

To Finish With (Please choose 1 option)

Fresh Fruit Salad
Carrot Cake
Chocolate Brownies with a Warm Chocolate Sauce
Selection of Cheesecakes
Apple & Black berry Crumble with Custard or Pouring Cream
Sticky Toffee Pudding with Butterscotch Sauce

Bespoke menus are available on request

ROOM RATES

Hourly Rates

		CHARITY	PUBLIC SECTOR	COMMERCIAL
Library or Letts or Conference Room	Up to 80 delegates	£45.00	£55.00	£80.00
Ingram Lounge	Up to 150 delegates	£45.00	£55.00	£80.00
Williams A or Williams B Suite	Up to 20 delegates	£45.00	£55.00	£80.00

Half Day Rates

		CHARITY	PUBLIC SECTOR	COMMERCIAL
Library or Letts or Conference Room	Up to 80 delegates	£110.00	£170.00	£200.00
Ingram Lounge	Up to 150 delegates	£110.00	£200.00	£220.00
Williams A or Williams B Suite	Up to 20 delegates	£75.00	£90.00	£140.00

Daily Rates

		CHARITY	PUBLIC SECTOR	COMMERCIAL
Library or Letts or Conference Room	Up to 80 delegates	£220.00	£285.00	£340.00
Ingram Lounge	Up to 150 delegates	£220.00	£300.00	£360.00
Williams A or Williams B Suite	Up to 20 delegates	£100.00	£140.00	£200.00

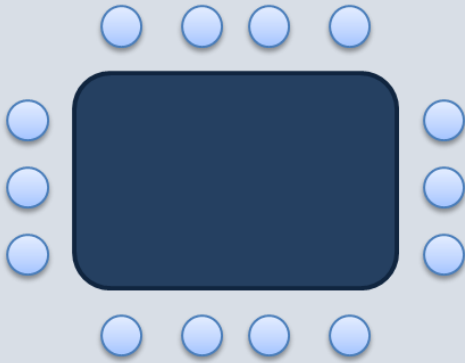
Equipment Hire

LCD Projector, Laptop & Screen	£60.00	Flipchart, easel & marker pens	£10.00
Laptop	£20.00	Whiteboard	£10.00
Projector	£20.00	Photocopying / Faxing per page	£00.10
Screen	£10.00	PA System	£POA

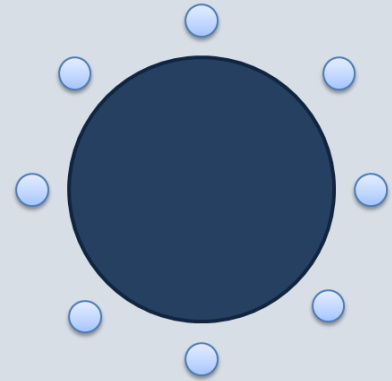
Please note, all other equipment can be arranged with a minimum of one weeks notice

ROOM LAYOUTS

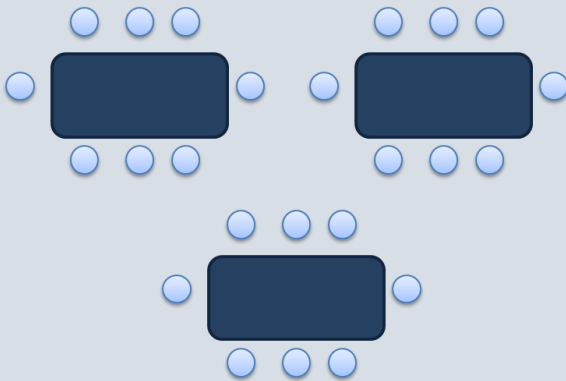
1. Boardroom



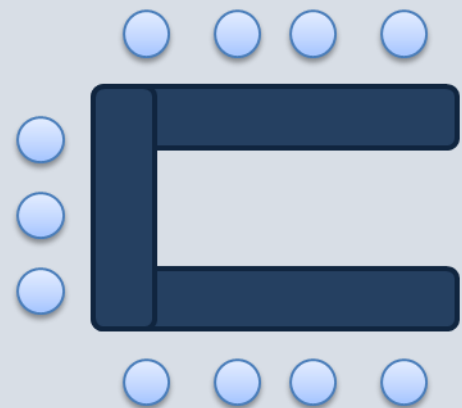
2. Cabaret



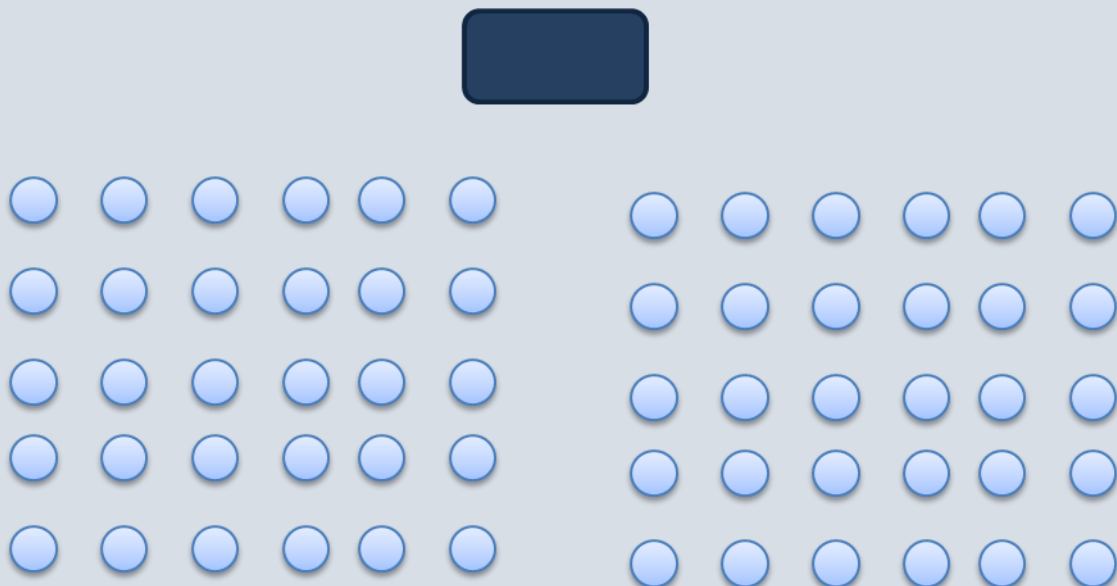
3. Workshop



4. U-Shape



5. Event Theatre



HOW TO FIND US

Address

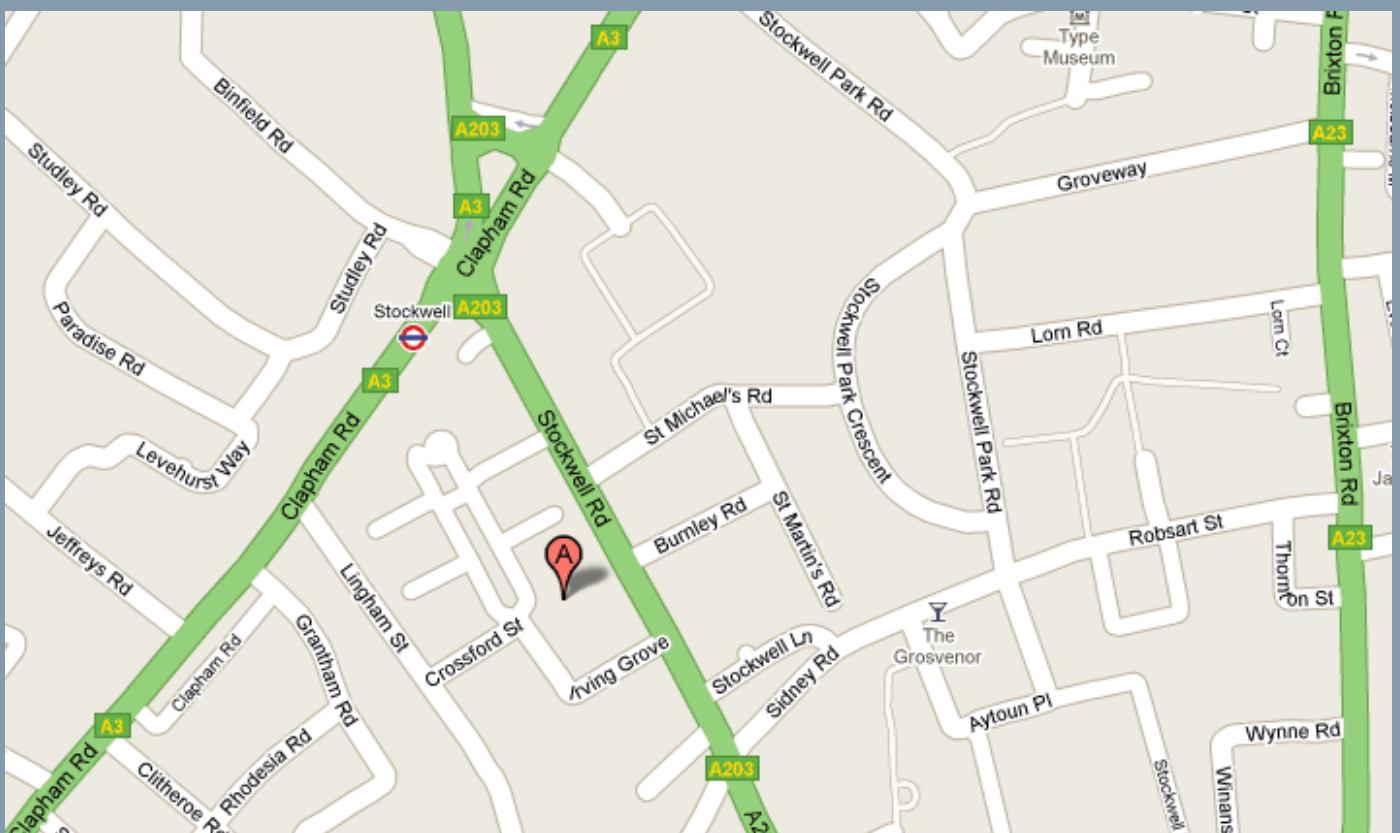
40 - 46 Stockwell Road
London
SW9 9ES

Bus & Tube Travel

Bus numbers 2, 88, 155, 196, 322, 345 all stop on Stockwell Road within a two minute walk of King George's Conference Centre.

Stockwell Station is located less than a five minute walk from the Conference Centre and is on both the Northern & Victoria Lines

Local Map



TERMS & CONDITIONS

The organisation and /or individual in whose name the booking is made, unless otherwise stated, will be considered the Hirer, and shall be jointly and severally liable in respect of the booking.

All requirements for the hirer should be detailed on the booking form at the time of booking.

On the return of the booking form Caterplus will confirm the booking in writing including confirmation of the charges incurred by the hirer. An invoice for a 25% deposit may be submitted with the confirmation. Any changes to requirements must also be in writing in not less than three working days.

Provisional Bookings

For bookings for dates within three months, written confirmation is required within seven days.

For bookings for dates within seven days, confirmation is required within 24 hours.

If no confirmation is received after these times, the booking will be deleted from our system.

On confirmation of the booking the cancellation policy will apply.

King Georges Conference Centre does not accept liability for any losses incurred due to the cancellation of provisional bookings in compliance with this policy.

Catering Services

Caterplus Services Ltd have sole rights to supply catering services to King George's Centre and Hospitality Operations. Clients are not permitted to use another provider or to bring their own food and drink onto the premises for consumption.

Please note that it is our policy that food left over from any function cannot be removed from the premises. This is in compliance with the Food Safety Temperature Control Act 1995.

Catering Services

In the event that the Hirer cancels a confirmed booking, the following cancellation fees will be applicable:

More than one month:	No Charge
Three to four weeks:	25% of room hire
Two to three weeks:	50% of room hire
Less than two weeks notice:	75% of room hire
Less than five working days notice:	100% of room hire and catering charges

Notification of cancellations should be in writing (including email) and will be effective from the day of receipt.

Caterplus reserves the right to cancel the booking if the holding of the event is prevented by reason of circumstances beyond the control of Caterplus.

VAT

VAT is applicable to all prices at the current rate.

Deposits & Payments

A 25% deposit may be due when Caterplus confirms your booking. The balance will be invoiced after the function. Payments for all invoices are required within 30 days of the invoice date

TERMS & CONDITIONS CONT.

Health & Safety

The Hirer is responsible for the Health and Safety of their staff and delegates throughout the duration of the hire period, and will be expected to comply with all relevant legislation. Information regarding emergency procedures and First Aid arrangements are available from our reception and our Conferencing Officer.

The number of attendees must be indicated clearly on the booking form. They must be agreed with the Conferencing Officer, and any additional delegates must be agreed no later than 48 hours before the event. The Conferencing Officer will advise on maximum capacities of rooms. These must not be exceeded.

The Management reserves the right to alter proposed room layouts in order to comply with fire regulations and to refuse admission if overcrowding is liable to occur.

Security

All delegates and facilitators / event organisers must sign in at reception on the sheets provided. Event organisers / facilitators must sign for their venue keys on arrival and return them at the end of their event. Event organisers / facilitators must lock rooms when not in use, or in the event of an evacuation.

Third Party Personal Insurance & Public Liability

South London YMCA and Caterplus shall not be responsible for any loss or damage to property arising out of the holding of an event that may be incurred by any persons during the holding of a function arising from any cause whatsoever. Nor shall South London YMCA and Caterplus be responsible for any loss due to mechanical breakdown, failure in electricity supply, flood, fire, government restriction or act of God which may cause the South London YMCA's premises to be temporarily closed or the function interrupted.

Personal Property

Any goods deposited are left at the owners risk and without any liability on the part of South London YMCA and Caterplus.

Deposits & Payments

Please sign and return a copy of these terms & conditions with your booking form.

Signature:

Print Name:

Organisation:

Date: